

**+--COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

**November 18, 2003**

**4:30 PM**

Chairman Gatsas called the meeting to order.

The Clerk called the roll.

Present: Aldermen Gatsas, Guinta, Osborne, Forest

Absent: Alderman O'Neil

Messrs: L. Pepino, K. Clougherty, T. Seigle

Chairman Gatsas welcomed Alderman-Elect Roy to the Committee meeting.

Chairman Gatsas stated we are going to move the appeal of the taxi driver's license to the end of the meeting.

Chairman Gatsas addressed Item 4 of the agenda:

Communication from Leo Pepino requesting that the Board of Mayor and Aldermen provide all World War II veterans with a medal similar to those given to Manchester's soldiers after World War I.

Alderman Guinta asked, Mr. Pepino, would you care to provide us with some detail on your request.

Mr. Leo Pepino stated I sent you a letter a month or so ago. Now for the record I sent you the ordinance for World War I and how they did it and how they accomplished it and then I sent you the ordinance for World War II and you can see the minutes of the meeting there and what the Mayor at that time was going to do. He was going to present every World War II veteran coming home a certificate of appreciation. Now I haven't found one vet yet who has received that certificate. First of all, let me say one thing. This is very compromising for me because I am a World War II veteran and they are asking me well why didn't somebody else do this and I said because nobody else is interested in it. Nobody wants to do these things. The next thing would be after you read these things how would you receive the medal. It is spelled out in the State bill here how you would receive the medal. First of all you would have had to enter the service from Manchester, which would mean you were a Manchester native. Now they talked

about in the City going by the Assessor's list and most of the people who have bought houses in the last 30 or 40 years have come from Massachusetts, Maine and different places and they wouldn't qualify for the medal. One of the representatives who signed off on the bill said I am not even entitled to the medal because I am from Maine. He was right. That would be the next thing. I think the State law that I put together here would take care of it. Now in World War I what the State did before they did anything was put a guy in charge and they told him to develop a list, which he did and that list he developed is on the State House wall in Concord. We have no list so there are different things that veterans can apply for in Washington by just sending in your discharge. If someone is deceased and the family wants to send in their discharge or death certificate...this is just World War II now. Everything you need is on your discharge. It is not Korea or Viet Nam. World War II discharge states where you entered the service and where you were discharged. Once we receive this list we will have something to go by. We have to put somebody in charge for this. The Adjunct General for the National Guard is going to take over in Concord. The only way he would do it is if first of all it was for World War II and then when different people wanted Korea and Viet Nam in it we had to put a two-year window in. Two years to apply for a World War II and two years to apply for the Korean War and two years to apply for Viet Nam. Another thing is once we developed this list we got the National Legion in Washington starting pretty quick and they have 1.6 million names so far of people writing in. They are looking for names. The list we get here we could turn in to them. Some veteran's group could do that. Now if you wanted to do like we did in Concord, they suggested that we put down a \$10,000 appropriation and the rest would be donations. You would have to set-up an account for donations and put somebody in charge. There must be somebody around who could do this. There has to be.

Chairman Gatsas asked the Adjunct General is he taking statewide...are you talking about a State medal on a statewide basis like they did in World War I.

Mr. Pepino answered yes.

Chairman Gatsas asked would this be an overlay because they are getting a medal from the State and then they would also get one from the City. Is that what you are saying?

Mr. Pepino answered yes just like World War I.

Chairman Gatsas asked why wouldn't we wait until they comprise their list that they have a two-year window to put together. Once they have comprised their list we can take the sublist for whatever Manchester is and put another two year window or put one in now to at least...I mean I would hate to go out and take a

look at...my understanding is the cost for the medal overlay is \$600 to \$800 and each medal is between \$3 and \$6. If you only get 10 of them you are paying \$90 a medal.

Mr. Pepino answered you would get more than 10.

Chairman Gatsas responded I understand that but until we get a number or maybe wait...that legislation is before us now or it is going in now.

Mr. Pepino stated you won't get it until January.

Chairman Gatsas asked but it is going into this session and the two-year window is from when to when.

Mr. Pepino answered the dates are on it.

Chairman Gatsas stated it doesn't say what that window is.

Mr. Pepino responded I would say two years from the date of passage.

Chairman Gatsas asked so that would take us from July 1, 2004 to July 1, 2006.

Mr. Pepino answered yes.

Chairman Gatsas stated maybe it makes sense just to follow what that is because I would love to tell you that somebody is going to be around here to do the work but I don't think that is going to happen.

Mr. Pepino stated the list we get for Manchester we could put down in Veteran's Park where it belongs where it was thrown away 30 or 40 years ago. It was thrown in the dump. We could have the list for that and also for the DC memorial. Like I said, out of 16 million veterans, the DC memorial according to the Legion magazine only has 1.3 million signed up so far.

Alderman Forest asked do you know how many are from Manchester.

Mr. Pepino answered no. Nobody does. KBR used to run a list every Memorial Day of all the ones that were killed in action. They would run the whole list and when I called KBR last spring when I started with this they either couldn't find it or they threw it away. They used to run it every Memorial Day. That is about the size of it. They had to have lived in Manchester.

Alderman Lopez stated I have worked with Leo and for a number of years he has been working on this to try to get the names of all of the World War II veterans. Your comment about the State developing the list...I think there is a lot of work involved. The World War II monument is going to be dedicated in Washington, DC in May of next year. There are a couple of areas that I would even be willing to do some of the work on to help Leo out. The American Legion knows what World War II veterans they have and the VFW and DAV know. We could work it out with them to find all of those people and write letters to them and have a major celebration. At the same time we could provide those names to the State and to Washington to have the names on the monument. I talked to a couple of the World War II veterans this past Veteran's Day about it as a matter of fact. Most importantly I talked to Tony Caron who is a World War II veteran. He is Commander of the Manchester Veteran's Council. I know we just came through with Viet Nam medals or Korean medals that were recently developed and the comments were well what do I do with that. The experience I have with most veterans, yes, you have the people who want the medals to frame them and put them in a case or put them with the American flag and that is commendable. It is a compassionate thing also. I am afraid just like with the Korean War medal that the names are going to go on the monument which Leo indicated they have about 1 million names for and 5 million names missing. I think what Manchester did when we honored all of the veterans of the City of Manchester when we did Veteran's Memorial Park was we didn't put any names. We used to have names there when it was the Merrimack Common of all of the World War II veterans and it got destroyed. To recreate...even the library we have been going on for years trying to figure out who is going to do the work. I would be willing to do some of the work and find the World War II veterans to do a recognition for World War II in conjunction with the World War II monument that is going to be dedicated in May of next year. The West High School band is going down there to represent the State of NH and at the same time if the State is working on this list that would be a start Leo. It is up to the Committee whether they want to do a medal for World War II and who is going to do it.

Mr. Pepino stated I talked to Professor Cronin who is over in Political Science at the Technical College. I asked him and he said I would have to talk to the Board of Directors. I asked him can't we take this project on as a class for your college students to do for credit. He said yes they could but the Board of Directors would have to approve it. It would be an awful lot of work and we would need an awful lot of people. That is something that the kids could do. Right here in this building there is all kinds of information of veterans. We need someone to put it together.

Alderman Lopez stated I have one other comment. You have to start with the service veterans organizations first of all and that is only a small percentage. There are about 17,000 veterans in the City of Manchester comprised of the

American Legion, VFW and all that. That is just a small fraction. There are a lot of them that don't belong to any organization so we would have to publicize it. It is a monstrous job.

Mr. Pepino stated we are not trying to get information. Those people are going to come to us.

Alderman Lopez responded well we hope so.

Mr. Pepino stated we are not going out looking for these people. Just like when they applied for their certificate in Washington. There is a clipping right there. You may apply. This is for deceased. Last spring there was one in there for World War I veterans. All you had to do was supply a discharge. I sent my father-in-law's discharge down and presented it to the family and they were tickled to death. The kids, the wives...now in our house we have two veterans, myself and my wife. We are both World War II but the kids can apply for this and the widows can apply for this. Now after the veteran is gone they can put it in glass like that up there. The kids are going to say look that is what my father got. It is not whether a veteran says today what am I going to do with it. World War I in Concord they gave them \$30 with their medal, which was a lot of money at the time. We are not asking for any money. In fact, I talked to a fellow today about starting to raise money. You know me, I don't sit on my butt.

Alderman Forest moved to table this item pending the legislation from the State.

Mr. Pepino stated well that is going to take quite awhile.

Chairman Gatsas responded well the legislature starts in January so we won't have an answer on it until July. I don't have a problem if we look at piggybacking on it but you have to remember that the State legislation includes the Viet Nam War and the Korean War. It is all three of them. I am not opposed to that. I think that is probably the right way to do it if you are going to do it.

Mr. Pepino asked compile all the names first and then...

Chairman Gatsas interjected I think maybe we need to be of some assistance to the Adjunct General. Maybe Alderman Lopez can work with the Adjunct General to get at least the local DAV's and VFW's lists.

Mr. Pepino stated but you are still going to have to see their discharge when you get that list. All that list...

Chairman Gatsas interjected I am just saying comprise a list so that we have a list in front of us and know what the cost is going to be.

Mr. Pepino stated my idea was to go the other way. Develop a list and see what you got. Say you ran it six months. Let's see what came in in six months and when you have these medals made...

Chairman Gatsas interjected you are talking about running an ad in the paper.

Mr. Pepino stated the *Union Leader* would print that. There would be no charge for that. Is there anybody here from the *Union Leader*? They would do that. Put it in the paper and have them apply and start on a list because in Concord you are going to have to separate the list.

Alderman Guinta stated I think comprising a list for Alderman Lopez makes more sense. If we put an advertisement in the paper we are not advertising anything because we don't have anything to give them. So if we get 300 people for example who make a request, we have nothing to provide them and at that point now we are going to provide a sense of frustration to those people. I think it might make more sense to have Alderman Lopez work with the Adjunct General and create a list that we can take a look at and see what the fiscal is and then make a decision on how we want to move forward. Whether we finance it or it is a public/private investment. I think that would probably happen quicker than if we just put an ad in the paper and let it sit for six months.

Mr. Pepino stated you work for Jeb Bradley. You see the people put in for certificates.

Alderman Guinta responded yes but we don't have anything to advertise yet.

Mr. Pepino stated they don't get anything in a month, two months or three months. Sometimes it takes longer. For my friend it took two years. You can do whatever you want.

Alderman Guinta duly seconded the motion with an amendment that we take Alderman Lopez up on his offer to work with the Adjunct General and the local veteran groups to get a list together.

Chairman Gatsas asked when are we going to revisit this. Your motion, Alderman Forest was to table this. We won't know where the legislation is at until it passes.

Mr. Pepino stated I am going to ask the representatives upon passage as well.

Chairman Gatsas responded that is July.

Mr. Pepino asked wouldn't it be better to find it inexpedient to legislate and bring it back in July rather than leaving it on the table that long.

Chairman Gatsas responded no let's leave it on the table and that way we know it is there.

Mr. Pepino stated the Adjunct General has a very small staff up there and that is why we had to make it two years, two years, two years. Very small.

Alderman Lopez stated I will assume the responsibility of finding out the World War II veterans from all of the service organizations.

Chairman Gatsas responded World War II, Viet Nam and Korea.

Alderman Lopez replied yes I can do that and work with the service groups and at the same time I will put in ad in the Veteran's magazine. I understand where you are going and I am willing to help in that area.

Mr. Pepino stated in 1945 Mayor Benoit had the resolution drafted and it was never carried through. It has been 50+ years. At that time if you read the minutes they were going to have a medal designed by somebody and there was actually no where for them to go. If you pick up the Legion magazine it is full of people who make medals. I called one just for the heck of it to see how much it would be.

Chairman Gatsas called for a vote on the motion to table this item and have Alderman Lopez work with the Adjunct General on putting a list together of World War II, Korean War and Viet Nam veterans. There being none opposed, the motion carried.

Chairman Gatsas addressed Item 5 of the agenda:

Communication from Joan Porter, Tax Collector, suggesting departmental input regarding ultimate utilization of electronic forms of payment.

Mr. Kevin Clougherty stated I am not going to try to speak for Joan but we had talked awhile ago about the idea of using credit cards and electronic payments. We have been talking about this for a long time. It is relatively easy to do electronic payments over the Internet. We are going to do that relatively soon. We would like to have the bank make a presentation so that the Committee understands it. The more difficult question is if you wanted to do over the counter credit cards that is going to be a big expense and to incur that expense when you

don't know how many people are actually going to use it doesn't make a lot of sense. We asked the primary user, which is the Tax Collector, to do some type of a survey and find out if people would actually come up and use credit cards. Most of the activity that is paid for with mortgage companies and things of that nature we expect through the Internet. I think that is what she was doing here. She was going to the Mayor to say let's get some input from the departments to see what is going on. What we had recommended was not that Bound Counsel...the NH Municipal Bond Bank used a graduate students at UNH to design a survey on fees and they did a pretty good job. If you want to get UNH or somebody like that to maybe come in and help you design a survey that departments could use to find out who is going to walk up to the Building Department and other departments and actually use a credit card to pay for City services. I know we can trade-off what the costs are going to be but without knowing how many people will use it...

Alderman Osborne asked what is the advantage.

Mr. Clougherty answered customer convenience primarily and that is what we are trying to figure out. How many people are going to use it compared to what it is going to cost?

Alderman Osborne stated there are some different tax laws too aren't there.

Mr. Clougherty answered there are different ways you can work it but if you get to a point where...

Alderman Forest interjected I know it is convenient when I register my car to use my credit card. That hasn't happened. I know that we were talking about this a year ago.

Mr. Clougherty stated that is what we are asking. If the Chairman would like we will schedule some time for the bank to come in and make a presentation and show you what the costs are. In the meantime I think Joan is looking for some kind of support along with the Mayor to do a survey.

Chairman Gatsas asked how about if we ask her to come back with some numbers as to the cost to the City to set-up payment by credit cards. There are communities throughout the State doing that so obviously it can't be a huge expense and obviously to register your car or whatever it is going to make life a lot easier.

Mr. Clougherty answered there are not a lot of them across the State using it but there are some. We can talk about that and go back to Joan and try to get some better numbers.



Alderman Guinta asked is it cheaper to register your vehicle on-line as opposed to coming in and using a credit card.

Mr. Clougherty answered you could do it on-line and use a credit card.

Alderman Guinta asked is it cheaper to the customer.

Mr. Clougherty answered in terms of the schedule and I know that we have talked to Rick Lindner and he is here but we can put some dollar cost to that. It is going to be about the same.

Mr. Rick Lindner stated the difference is that credit cards allow you to charge a fee that goes to the person that pays if it is done over the Internet. If it is done in person you are not allowed to charge a fee and the City would have to absorb that fee. A convenience fee is what they call it. If it is done over the Internet they can pass that on to the consumer. Sometimes it is a flat fee. Sometimes it is a percentage. It depends on what is worked out with the credit card company but the City would definitely have to pay the fee if we did it over the counter.

Mr. Clougherty responded and that would get passed on to the taxpayers.

Alderman Guinta stated I would certainly obviously be in favor of the Internet because the idea is to reduce the number of people coming in so there is going to be a savings there.

Mr. Clougherty stated without doing the surveys we don't know who is going to use either one. If the Committee could encourage surveys by department to try to get a handle on utilization that would be great.

Chairman Gatsas stated I am looking for a motion to table so that the department heads can come back with survey results on utilization at our January meeting.

On motion of Alderman Forest, duly seconded by Alderman Osborne, it was voted to table this item and have the department heads come back to the Committee with survey results on utilization of credit cards at the January meeting.

Chairman Gatsas stated let's take Items 6 and 7 together:

Communication from Thomas Seigle, Chief Sanitary Engineer, seeking authorization to enter into a Septage Service Agreement with the Town of Plaistow.

Communication from Thomas Seigle, Chief Sanitary Engineer, seeking

authorization to enter into a Septage Service Agreement with the Town of Atkinson.

Alderman Forest stated I am aware and correct me if I am wrong but the Manchester Treatment Plant is doing this for other towns now. I don't see any difference in signing a contract with these three towns. I don't object to signing a contract with these towns.

Mr. Thomas Seigle stated I sent a letter and I don't know if the Committee got it in time regarding how the old procedures went. We do have agreements with four communities.

Chairman Gatsas asked who are those communities.

Mr. Seigle answered Goffstown, Bedford and Londonderry have municipal agreements and back a few years ago the City approved septage from Auburn and Candia also. Recently we had an inquiry from the State DES asking if we could take some additional septage because there is a shortage of places to take it in the Southern part of the State and we said we would evaluate it. Our evaluation was that our septage receiving is down from FY02 to FY03 and subsequently our revenues are down. We picked a three-year agreement because we felt we had enough capacity at the treatment plant and that is why we entered into a short-term agreement. If the towns want to extend the agreement it would have to come back to the Board of Mayor and Aldermen.

Chairman Gatsas asked the \$70 per 1,000...

Mr. Seigle interjected \$70 per 1,000 gallons of septage.

Chairman Gatsas asked what does that come out to in the course of a year as far as revenue.

Mr. Seigle answered if it all came to us and based on the estimates of quantity that they gave us it would be about \$10,000.

Chairman Gatsas asked per community.

Mr. Seigle answered yes.

Chairman Gatsas asked what are we receiving for revenues now from the current sending communities.

Mr. Seigle answered in FY03 we took in 9,000,000 gallons and that comes out to about \$600,000.

Chairman Gatsas asked what does it cost to treat it.

Mr. Seigle answered it is hard to put a number on it. Theoretically what it costs us to treat it is what we charge but when you look back at the Treatment Plant capacity right now we have a certain number of staff that is not going to change. The incremental cost is very little so I would basically look at this as being additional revenue to the sewer fund. It would pretty much be all profit.

Chairman Gatsas asked so what you are saying is the current revenue is about \$600,000.

Mr. Seigle answered yes for 9,000,000 gallons.

Chairman Gatsas asked so this would bring us to \$700,000 and in a three-year period that would be about \$2.1 million.

Mr. Seigle answered correct. The estimate that we have from our staff is that our revenue is down by \$58,000 from FY02.

Chairman Gatsas asked is there a reason why that revenue wouldn't be turned over to the City.

Mr. Seigle answered the reason is part of the operation of the Treatment Plant. We are an Enterprise and money goes into the sewer fund to offset additional things that they do.

Chairman Gatsas asked if that is a profit item shouldn't the taxpayers of the City see some relief from that.

Mr. Seigle answered the rate payers see relief.

Chairman Gatsas asked how do the rate payers see relief.

Mr. Seigle answered because we are self-supporting from revenue so any money that is received as revenue by EPD goes into the sewer fund. Every fiscal year EPD comes in with a budget to the Board and requests a certain amount of money to run the department for next year. That money comes back out of the sewer fund. Right now, with the CSO projects that we are doing we are basically taking more money out of the sewer fund than we are putting back in.

Chairman Gatsas asked how much money is in the sewer fund.

Mr. Seigle answered I think there is probably \$15 to \$18 million.

Alderman Guinta asked, Tom, how do the hauling companies work.

Mr. Seigle answered they are licensed by the State and also permitted by the State. Each company then is given for lack of a better term a credit card. We have an automated system so they can just go to the plant and swipe the card and they dump it. They are given a receipt automatically and then we bill them on a monthly basis.

Alderman Guinta asked is anybody late on their payments.

Mr. Seigle answered there are several smaller companies that are usually late but they usually pay us. I think over the last 16 years we have only had one company that didn't pay us because they went out of business.

Alderman Guinta asked everyone else is current.

Mr. Seigle answered yes.

Alderman Osborne asked what was the percentage of what we get paid and what it costs us.

Mr. Seigle answered I don't have a real number for you. Theoretically what it costs is what we charge but I am saying that we have lost \$58,000 in revenue and to gain that revenue back it is going to cost us very little money. It will cost us electricity but it won't cost us anymore staff.

Alderman Osborne asked what is that cost.

Mr. Seigle answered I don't know. I couldn't give you a real number.

Alderman Osborne asked 10%.

Mr. Seigle answered I don't want to even guess.

Alderman Guinta asked are you required by statute to have a sewer reserve fund. That \$15 to \$18 million that you were talking about.

Mr. Seigle answered no.

Alderman Guinta asked are you required by ordinance.

Mr. Seigle answered no.

Alderman Guinta asked and tell me what that money is used for again.

Mr. Seigle answered the revenue from the taxpayer goes into the sewer fund and it used by us. The sewer fund is used by statute to pay operation maintenance and capital costs. The money is in the account and the way it is worded in the budget process is when we come in for our annual budget we are authorized a certain amount of money from the sewer fund for the annual budget.

Alderman Guinta asked so is that \$15 to \$18 million always moving in one direction or the other or is it pretty constant.

Mr. Seigle answered it is always going down. What happened was back around 1994 the City transferred a bunch of bonded projects that the City had been paying for and at the same time rates were raised in anticipation of certain expenses. The sewer fund then built up and in the meantime we got the direction to build several capital projects so as we have been drawing down the sewer fund we have been able to hold rates stable. Rates have stayed the same for about seven years now.

Chairman Gatsas asked why wouldn't we look at right now bonding that \$50 million.

Mr. Seigle answered that is what we are...maybe I didn't understand that right. Bonding the money?

Chairman Gatsas responded yes. Why wouldn't we go out for a bond for \$50 million to take care of that CSO project?

Mr. Seigle asked why would you bond if you are going to have to pay a higher interest rate.

Chairman Gatsas responded let me understand what you are saying. You are saying that we have a cost that is out there for \$50 million.

Mr. Seigle answered yes but we have already spent about \$20 million.

Chairman Gatsas asked so it is \$30 million.

Mr. Seigle answered yes.

Chairman Gatsas asked so for \$30 million why wouldn't we commit to going out and bonding and finishing that project in a much quicker fashion and increase fees to pay for that bonding and take that \$18 million and do something else with it or reduce the old \$30 million by the \$18 million and bond \$12 million.

Mr. Seigle answered I guess that is something that...the sewer fund money is for the sewers. We really can't do anything other than what we are doing right now which is paying for projects. The way we have been administering the program is because the State Revolving Loan Fund was such a good deal we had borrowed the money from there instead of using our cash and drawing down our cash. With the State Revolving Loan Fund you can, based on the number of years that you amortize, you can get a lower rate so we were always keeping our State rate lower than the rate that the City was getting towards bonded money. Within the last two years that has changed and the rate is down to what we get so for the last two years we have been paying cash for projects rather than bonding the money.

Alderman Forest asked regarding the CSO program you are paying the EPD or the Treatment Plant or how is this being paid. By you? By your group?

Mr. Seigle answered it is from the sewer fund.

Alderman Forest asked with the CSO when it is completed or is that lowering your operating costs at all.

Mr. Seigle answered no because the way the CSO works is it has increased our operating costs because part of the CSO treatment or part of the CSO program that we have been given was to process more...we have what is called a secondary treatment plant where we have additional primary capacity so we have been required more through the primary and what we can't through secondary and a greater amount in primary and blend it back together before we discharge it. When it rains it takes a lot more electricity and lot more to get that through the treatment plant so our operating costs have actually gone up.

Alderman Forest stated I may be wrong but I was under the impression with this CSO Program, at least the part of it that I saw in my ward about two years ago that that was done to eliminate that sewer water, the rain water and all of that from going through your plant. It was being diverted directly into a river or whatever.

Mr. Seigle answered that is correct. You have to remember that we have 25 locations where we have combined sewer overflows. What happened was the pipes spilled to a certain levels and it flows to the treatment plant and it actually overflows to the river at those 25 points and we have systematically been eliminating them based on our orders. We are working on the Piscataquog first

because it is a much smaller river. That was the EPA's direction. We have a 10 year order that allowed us 10 years to accomplish this and prior to that we did what we did at the treatment plant, which was the very first thing we had to do is take as much as we could through primary so the overflow point for that is right outside the treatment plan so we have cut that down drastically but it still overflows. What happened is that all of it didn't get to the treatment plant.

Alderman Osborne moved to recommend that the Board of Mayor and Aldermen approve the Septage Service agreements with Plaistow and Atkinson. Alderman Forest duly seconded the motion. Chairman Gatsas called for a vote. The motion carried with Alderman Guinta being duly recorded in opposition.

### **TABLED ITEM**

8. Communication from Diane Prew, Information Systems, advising that the Mail Operation Committee met to review the proposals and as a result a new proposal from Pitney Bowes was received that the Committee will be meeting shortly to review.  
(Tabled 10/07/2003)

This item remained on the table.

Appeal of the denial of taxi driver's license.

Alderman Osborne moved to enter into non-public session under the provisions of RSA 91-A:3 II(c). Alderman Forest duly seconded the motion. By roll call it was unanimously voted by the members of the Committee to enter into non-public session. As a result of a discussion held by those present, it was the consensus of the Committee members present to deny a taxicab license to Jeffrey Clement based on information presented in the original application.

On motion of Alderman Guinta, duly seconded by Alderman Forest it was voted to return to non-public session.

There being no further business, on motion of Alderman Guinta, duly seconded by Alderman Osborne, it was voted to adjourn.

A True Record. Attest.

Clerk of Committee